

Item	Description
1.	<p>Present - Jennifer Ioannou (JI), Meg Davies (MD), John Cormack (JC), Joe Robins (JR), David Power (DP), Donald Elemento (DE), Shanny Jamin (SJ), Alicia Willett (AW) until 6.20pm, Sarah Hutchings (SH), Tapiwa Mbona (TM) from 5.45pm until 7.00pm, Lynne Candiliotis (Minute taker)</p> <p>DP opened the meeting by sharing a karakia and his pepeha.</p>
2.	<p>Health & Safety - MD reminded everyone of the procedures in the event of emergency</p>
3.	<p>Apologies - None</p>
4.	<p>Outstanding action points</p> <ul style="list-style-type: none"> • GATE Garden Project: Deferred to the next board meeting. • Turf: To be discussed under Principal's report.
5.	<p>Confirmation of minutes from 24 June 2025</p> <p>There were no amendments.</p> <p>Motion: MD moved to approve the minutes as a true and accurate record. All trustees agreed. Motion carried.</p>
6.	<p>Principal's report - JI's report was taken as read and open for discussion.</p> <ul style="list-style-type: none"> • International Students: Two international students joined for a fortnight and have settled in well, feeling welcomed by the community. • Year 7 & 8 Science Fair: JI praised students for confidently presenting their research and thanked staff and whānau for their support. <hr/> <p>6.1 - Draft Attendance Strategy and Management Plan</p> <p>The government aims for 80% regular attendance by 2030. JI proposed a goal for our school of 85% regular attendance by Term 4, 2026. Term 2, 2025 attendance was 73%, with term-time holidays noted as a key issue. A new initiative to award attendance certificates for 100% attendance has been introduced. Trustees discussed the proposal:</p> <ul style="list-style-type: none"> • SH suggested adding attendance percentages to student reports to encourage community responsibility. • JC highlighted the impact of absences on learning and friendships. <p>All trustees supported the 85% target. JI will include the goal and attendance information in the next newsletter.</p> <hr/> <p>6.2 - Progress against Annual Plan Goals: Priority Learners Report</p> <p>DP prepared a detailed report on Priority Learners (target students, Māori and Pasifika), Culturally and Linguistically Diverse, Gifted & Talented, and Year 7 & 8 students. Trustees found the information valuable. Discussions acknowledged significant efforts by teachers and teacher aides, reflected in improved results. JI noted alignment between Priority Learners data and strengths identified in the Kāhui Ako Student Survey. JC praised teacher aide support. JI confirmed ongoing review of interventions and resources. She thanked staff for their dedication to student learning and wellbeing.</p> <hr/> <p>6.3 - Kāhui Ako Student Survey and Kāhui Ako Comparison</p> <p>JI presented an analysis comparing St Brigid's results with overall Kāhui Ako data. Discussion focused on strengths, next steps, and Māori Ākonga Survey correlations. Staff may benefit from observing other schools with strengths in areas where St Brigid's scores lower. The Leadership Team will further investigate the 'Top 4' lower-scoring areas. Given the culture focus this term, a follow-up student survey is planned for the end of the term to measure changes since Term 2.</p> <p>Trustees expressed satisfaction with the results. MD highlighted students' enthusiasm for learning and their perception that teachers believe in their success. SH emphasised the ongoing nature of improvement and cohort variability. JC requested comparison data from two years prior; JI will present longitudinal data at the next meeting.</p> <hr/> <p>6.4 - Whānau Survey – Term 4 2025</p> <p>The Whānau Survey, conducted every two years, gathers valuable community feedback to inform the school's next steps. JI proposed administering the Whānau Survey in Term 4 and will present a draft version for board approval at the next meeting, with the aim to launch it at the start of Term 4. JI shared suggested questions from the fundraising</p>

team to be included in the survey. She also discussed capturing feedback from the community to create a Graduate Profile which is an action in our current Strategic Plan. Additionally, she proposed adding a question about After School Care (ASC) to gauge community interest in an existing childcare provider offering ASC services near the school. JI gave background information on ASC over the past three years and introduced a proposal from a new ASC provider she has met with. This provider focuses on smaller community-based groups and has access to the Uniting Church Hall as a venue which is advantageous. JI holds a soft copy of the proposal and offered to email it to trustees. She also shared positive references from other schools using this provider.

- Trustees agreed to include questions about the Graduate Profile, fundraising and ASC in the survey.
- JR recommended adding a question about attendance to identify any issues impacting punctuality. MD suggested including a question on how parents engage and communicate with their children about their school day. Trustees approved adding both attendance and engagement questions.
- JI and MD will present the draft survey at the next board meeting.

6.5 - St Brigid's Strategic Plan (2026-2028) - The whānau survey will form part of the Strategic Plan as well as student voice data collected from the ākongā surveys this year. JI will engage facilitator Mark Sweeney to assist staff discussions and feedback.

MD noted the beauty of the korowai donated by a past family.

JI addressed questions related to a Health & Safety incident and clarified a procedural query regarding the Health & Safety Policy.

Motion: JI moved that the Principal's Report be accepted. All trustees agreed. Motion carried.

7. Matter for Discussion

7.1 - Staff Only Days 2026

Proposed dates of 6 March and 3 July 2026 were approved.

7.2 - Year 8 Camp Proposal

The Year 8 camp will be held again at Forest Lakes.

Motion: JI moved to accept the camp proposal. All trustees agreed.

7.3 - Financial Report

The June 2025 Financial Management Report from AFS was taken as read. JI will prepare a budget revision for the next meeting and addressed a query on board expenses.

Motion: JI moved to accept the financial report. All trustees agreed. Motion carried.

7.4 - Turf Project & Resolutions

JI proposed funding applications for replacing the large grassed area with turf, with school fundraising covering a smaller area replacement. Parking on these areas will not be permitted; affected churches will be notified.

Funding Connection is preparing grant applications. Two resolutions were passed:

- Application to Air Rescue for \$30,285 approved unanimously.
- Application to Pub Charity for \$40,000 approved unanimously.

An application for \$30,000 to One Foundation has been submitted and does not require board approval.

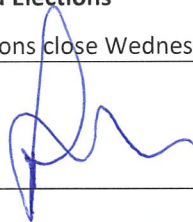
8. Hautū Tool

Data gathered from the Māori Ākongā Survey provides student voice on improving Māori student experiences. JI shared several ideas to address these next steps.

9. Board Elections

Elections close Wednesday 6 August at noon.

Confirmed _____



16/9/25